



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, October 24, 2012

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (12-4935)

Attachments: [AUDIO](#)

Present: Chairperson Eleanor R. Montaña, Vice Chairperson Frank S. Bacio,
Commissioner Barbara Bigby and Commissioner Donald S. Andrews

Absent: Commissioner Susan Burton

Excused: Commissioner Cheryl Grills Ph.D. and Commissioner Anne S. Hill

Call to Order. (12-4919)

Chairperson Montaña called the meeting to order at 10:03 a.m.

Chairperson Montaña led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTER

1. Approval of the October 17, 2012 Minutes. (12-4920)

On motion of Commissioner Donald S. Andrews, seconded by Commissioner Barbara Bigby, unanimously carried, the minutes of October 17, 2012 were approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on various items for October 24, 2012. (12-4922)

Chairperson Montaña shared the following Newspaper Articles with the

Commissioners:

Daily Breeze:

- **Board's Monitoring Rights Detailed (October 24, 2012)**

Los Angeles Times:

- **ACLU Sues Sheriff in Bail Denial (October 19, 2012)**
- **Lawsuit Over Bail Refusals (October 19, 2012)**
- **Champions For Foster Kids (October 20, 2012)**

Attachments: [SUPPORTING DOCUMENT](#)

3. **Treasurer's Report for October 24, 2012. (12-4923)**

Vice Chairperson Frank Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$501.58.

4. **Staff Report on Correspondence Received and Department Representative Reports for October 24, 2012. (12-4925)**

Ms. Bolaji Famuyiwa, Commission Services Staff, reported that Lieutenant John Hunter asked Commission staff to submit the Commission's list of programs that are receiving funding from the Sheriff's Inmate Welfare fund. The e-mail request has been sent and awaiting a response. An invitation has also been sent to the Chair of the Inmate Welfare Commission (IWC) to attend a future SBC meeting and awaiting a response. Commission staff conducted research on the IWC and found that the Commission was established in 1951 without and ordinance or Board of Supervisors resolution. The Commission is an informal body consisting of nine members, appointed by the Sheriff.

Commission Staff advised that the next business meeting scheduled for November 21, 2012 which is the day before the Thanksgiving holiday and asked the Commissioners how they would like to proceed. On motion of Commissioner Bigby, seconded by Vice Chairperson Bacio, unanimously carried, the November business meeting will be rescheduled to November 28, 2012.

Ms. Famuyiwa further reported that Commission Staff is in the process of finalizing the 2012 annual report and requested the Commission to set goals for 2013 to be incorporated into the report. The following goals were identified:

To inspect all the youth facilities/jails in the Northwest area of Los Angeles County by the end of the year.

- **Every six months, the Commission as a whole, is to inspect the larger probation camps/jails.**
- **Continue to partnership with the Auditor-Controller's Office Ombudsman Program that would include distributing their written materials and collaborating special projects.**
- **Select scholarship recipient's by May 2013; in time to mention SBC Scholarship Award at the recipient's June 2013 Graduation Ceremony.**
- **Remain in contact with former scholarship recipients.**
- **Continue to network with Group Homes to recruit potential scholarship recipients.**

Additionally, Commission Staff presented the Commissioners with dates and venue options for their holiday luncheon. Commissioners discussed having their luncheon at the San Antonio Winery on December 12, 2012; Commissioners will research additional restaurant options.

- 5. Review of Group Home Compliance Monitoring Audit Reports presented on October 17, 2012. (12-4927)**

Not in Compliance:

- **Commissioner Bigby visited Rosemary's Children Services - Page 37 #1, on October 19, 2012 and reported the documentation revealed social workers last visit was in August 2012 and one of three social workers signed Needs and Service Plan (NSP).**
- **Commissioner Bigby visited Rosemary's Children Services - Page 36 #6, on October 23, 2012 and reported six of six NSP's did not have the social workers signature, two NSP's showed no record of visits from social workers.**

- 6. Commissioners Reports on Group Home and/or Detention Facilities Inspections from October 18, 2012 to October 23, 2012. (12-4928)**

During the reporting period the following Group Home/Facilities was reported as being in satisfactory condition:

- **Chairperson Montano and Commissioner Andrews visited Torrance Branch on October 22, 2012.**
- **Chairperson Montano and Commissioner Andrews visited Norwalk Branch on October 23, 2012.**
- **Vice Chairperson Bacio visited Boys Republic - Page 3 #3, on October 23, 2012.**

III. MISCELLANEOUS

Matters Not Posted

7. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (12-4929)

There were no matters presented for a future agenda.

Public Comment

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (12-4930)

There were no members of the public present to address the Commission.

Adjournment

9. Adjournment for the meeting of October 24, 2012. (12-4931)

There being no further business, the meeting of October 24, 2012 was adjourned at 12:00 p.m.